

WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM

800 MHZ USERS COMMITTEE

Keith Mullen, Chair
Vacant, Vice-chair
Robert Allen, Secretary

NOTICE OF MEETING and AGENDA

Thursday, September 21, 2023

10:00 a.m.

Washoe County Administration Complex
1001 East Ninth Street, Reno, Nevada, 89512
Building A, Second Floor Caucus Room

This meeting will be held at the physical location listed above and via teleconference, as provided below.

This is an in-person meeting, however, Committee members and members of the public may attend this meeting by teleconference via this [Teams Meeting link](#) (Meeting ID: 295 108 642 520,

Passcode: Mvjii7), or by telephone by dialing 775-325-0620 and entering Conference ID: 869 717 014#.

Please note: The Teams Meeting link option will require a computer or phone with internet access or the Microsoft Office product "Teams" application with audio capabilities.

Committee website: https://www.washoecounty.gov/technology/board_committees/800mhz_users/index.php

Committee Members

Robert Allen, City of Reno	Ian Dasmann, TMWA
Keith Mullen, City of Sparks	Chuck Atkinson, TMWA (Alternate)
Vacant, Incline Village GID	Ed Atwell, UNR
Matthew Lund, Nevada Air National Guard	Jeremy Irwin, UNR (Alternate)
Richard Burger, Nevada Dept. of Transportation	Vacant, US DEA
Jeff Byrne, North Lake Tahoe Fire Protection District	Bryan Boren, US Dept. of Veterans Affairs
Don Pelt, Pyramid Lake Paiute Tribe	Amelia Galicia, Washoe County
Vacant, Reno-Sparks Indian Colony	Darrin Rice, Washoe County (Alternate)
Tracy Moore, Reno-Tahoe Airport Authority	Jenn Felter, Washoe County (Alternate)
Nicole Lacap, Reno-Tahoe Airport Authority (Alternate)	Jon Kelly, Washoe County School District
Shane Akerson, Truckee Meadows FPD	Seana Baker, Washoe County School District (Alternate)
Joe Schum, Truckee Meadows FPD (Alternate)	

AMENDED AGENDA

1. **CALL TO ORDER AND DETERMINATION OF QUORUM** [Non-Action Item]
2. **PUBLIC COMMENT** [Non-Action Item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 800 MHz Users Committee agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Each person addressing the Committee shall give their first and last name. Comments are to be made to the 800 MHz Users Committee as a whole.



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3. **ELECTION OF OFFICERS** [For Possible Action] Discussion and possible action to elect Committee Vice-Chair.
4. **APPROVAL OF THE DECEMBER 15, 2022, AND MARCH 16, 2023, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.
5. **LID (LOGICAL IDENTIFICATION NUMBER) STATUS UPDATE & RADIO COUNTS** [Non-Action Item] – A review and status update on the issue of limited LID availability for end users and current remaining radio counts. *Melissa Lawney, Washoe County Technology Services*
6. **SYSTEM STATUS UPDATE** [Non-Action Item] – An informational update and discussion on the operational status of the 800 MHz Communication System, including but not limited to, recent outages, repairs, and maintenance; software updates, system changes, or staffing updates. *Melissa Lawney, Washoe County Technology Services*
7. **WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM INFRASTRUCTURE MAINTENANCE AND REPLACEMENT UPDATE** [Non-Action Item] – A review, status update, and discussion of maintenance and replacement needs for WCRCS Infrastructure. *Melissa Lawney, Washoe County Technology Services*
8. **WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM REPLACEMENT OF VIRGINIA PEAK & PEAVINE PEAK HVAC UNITS** [For Possible Action] – A review, discussion, and possible action to recommend that the 800MHz Joint Operating Committee approve funding for labor and materials to replace the Heating, Ventilation, Air Conditioning (HVAC) units at both Virginia Peak and Peavine Peak communication sites at a cost not to exceed \$55,000 for both sites; funded through the Washoe County Regional Communications System Operations and Maintenance Budget, equipment capital account. *Melissa Lawney, Washoe County Technology Services*
9. **800 MHZ USERS COMMITTEE MEMBER/STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-Action Item] – No discussion among 800 MHz Users Committee members will take place on this item. The next regular meeting is scheduled for December 21, 2023, 10:00 a.m.
10. **PUBLIC COMMENT** [Non-Action Item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 800 MHz Users Committee agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Each person addressing the Committee shall give their first and last name. Comments are to be made to the 800 MHz Users Committee as a whole.
11. **ADJOURNMENT** [Non-Action Item]

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**Posting of Agenda.** Pursuant to NRS 241.020(4), the Agenda for the 800 MHz Users Committee has been posted at the Washoe County Administration Building, 1001 East Ninth Street, Reno, Nevada; and has been

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electronically posted at [http://www.washoecounty.gov/technology/board\\_committees/800mhz\\_users/index.php](http://www.washoecounty.gov/technology/board_committees/800mhz_users/index.php) and <https://notice.nv.gov>.

**How to Get Copies of Agenda and Supporting Materials.** Copies of this agenda and the supporting materials for the items on the agenda provided to the 800 MHz Users Committee are available to members of the public by contacting the County's Technology Services office by emailing Sharon Neville, [sneville@washoecounty.gov](mailto:sneville@washoecounty.gov) (230 Edison Way, Reno, Nevada, 89502) or Sara DeLozier, [sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov) (1001 E. 9<sup>th</sup> Street, Building C, Reno, Nevada, 89512); and are also posted on the County's website at: [http://www.washoecounty.gov/technology/board\\_committees/800mhz\\_users/index.php](http://www.washoecounty.gov/technology/board_committees/800mhz_users/index.php)

**Possible Changes to Agenda and Timing.** The 800 MHz Users Committee may consider items on the agenda out of order, may combine two or more agenda items for consideration, may remove an item from the agenda, or may delay discussion of an item on the agenda at any time.

**Public Comment.** Public comments are welcomed during the Public Comment periods at the beginning and end of the meeting for all matters, whether listed on the agenda or not. Additionally, public comment specific to the action item being considered will be heard during individual action items on the agenda. Public comments are limited to three (3) minutes per person per comment period. Persons may not allocate unused time to other speakers.

Members of the public may provide public comment in person, attending via teleconference, or by telephone only. To provide public comment via Teams, log into the Teams Meeting at the above link and utilize the "Raise Hand" feature during any public comment period. To provide public comment via telephone only, press \*5. Press \*6 to mute/unmute.

Additionally, persons are invited to submit public comment to the Committee in writing by emailing Sharon Neville at [sneville@washoecounty.gov](mailto:sneville@washoecounty.gov). The County will make reasonable efforts to send all email comments received by 4:00 p.m. on September 20, 2023, to the Committee members prior to the meeting.

**Forum Restrictions and Orderly Conduct of Business.** The 800 MHz Users Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The 800 MHz Users Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the 800 MHz Users Committee. However, responses from Committee members to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure the public has notice of all matters the 800 MHz Users Committee will consider, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action, or to ask that a matter be listed on a future 800 MHz Users Committee meeting agenda. The 800 MHz Users Committee may do this either during the Public Comment item or during the following item: **"800 MHZ USERS COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-Action Item]."**

**Special Accommodations.** We are pleased to make reasonable accommodations for members of the public with disabilities or those who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices). Should you require special assistance or an accommodation at the meeting, please notify Washoe County Technology Services staff, Sharon Neville ([sneville@washoecounty.gov](mailto:sneville@washoecounty.gov), 775-858-5901) or Sara DeLozier ([sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov), 775-328-2350), at least 48 hours before the meeting.